**Ecological restoration on Oahu’s North Shore via collaboration between North Shore Community Land Trust & USFW James Campbell National Wildlife Refuge**

**Stewardship and Outreach Assistant**

**Hours:**

Full Time 40 hours per week

**Compensation:**

The compensation package for the employee will include a annual salary within the range of $42,500 to $47,000 plus medical benefits and 10 days vacation accrued at 1 vacation day credited per month of employment.

**North Shore Community Land Trust**

North Shore Community Land Trust’s (NSCLT) mission is to protect, steward, and enhance the natural landscapes, cultural heritage, and rural character of ahupuaʻa from Kahuku to Kaʻena. NSCLT uses various strategies to achieve its vision for a healthy, thriving, and united North Shore community that respects the land. NSCLT protects land through fee simple and conservation easement real estate transactions that perpetually restrict future development in order to preserve important attributes such as productive agricultural land, recreational areas, view-planes, cultural resources, water quality, and natural habitats. Examples of this strategy’s success include the successful conservation of Pūpūkea Paumalū, Sunset Ranch, and Turtle Bay Makai Resort Lands and Mauka Agricultural Lands. NSCLT is also currently overseeing restoration projects for the community to take part in that will enhance the protected lands as the community sees fit.

North Shore Community Land Trust is excited to announce a unique opportunity for an individual to help our organization further our restoration goals at multiple projects sites. The position will provide the opportunity to work with NSCLT and USFW James Campbell Wildlife Refuge (JCNWR) staff at Kalaeokaunaʻoa, Waialeʻe, and James Campbell Wildlife Refuge restoration sites.

**Job Description:**

This position will be shared between the two organizations (NSCLT and JCWR) to provide additional capacity that can accelerate and enhance restoration efforts at Waialeʻe, Kalaeokaunaʻoa, and various Refuge locations on the island of Oʻahu.

The employee will focus on invasive plant/tree removal, predator control, native outplanting, native plant propagation, seed collection, threat identification and management, volunteer outreach/coordination, NSCLT and Refuge partnership coordination/reflection, and environmental education. The employee’s time will be shared ~50/50 between the two organizations with flexibliity when specific tasks require additional time at specific locations.

The employee will regularly document and share information between organizations regarding potentially shared strategies, protocols, and collaborative opportunities. This includes planning and facilitating a joint update meeting at least biannually.

**Duties & Responsibilities:**

1. Help coordinate volunteer activities on conservation lands to achieve restoration goals efficiently.

2. Assist with restoratation activities at Kalaeokaunaʻoa (Kahuku Point), Waialeʻe and USFW Refuge facitilies to enhance conservation and cultural values.

3. Help ensure that all cultural and environmental protocols are followed throughout restoration projects.

4. Work independently to help maintain restoration areas (invasive species management, native plant propagation and out-planting, trail clearing, upkeep of restoration storage/staging area, tool maintenance/upkeep, native plant nursery upkeep, etc.)

5. Assist in the development and implementation of outreach strategies and initiatives.

6. Assist with back office administrative related activities associated with the restoration efforts at the previously mentioned sites

The employee will need to be available to work on Saturdays as needed, comfortable working outside in the elements, willing to learn about native ecosystem restoration best practices, and comfortable leading groups of volunteers.

**Desired Skills and Traits:**

1. Field experience with land management and/or stewardship with an understanding of the cultural and conservation values of Hawaiʻi.

2. A genuine enthusiasm for conservation and a passion for the North Shore of Oʻahu.

3. Ability to do field work outdoors in all weather conditions.

4. Outgoing and friendly personality with the ability to meet new people easily and quickly earn their confidence, including fellow staff and community members.

5. Knowledgeable in the best practices in conservation science and land conservation.

6. Desire to work in a highly collaborative team-based environment; excellent interpersonal skills.

7. Exceptional skills in written and oral communications.

8. Proficiency with a variety of hand tools and power equipment.

9. Proven ability to work effectively with a wide range of people.

10. Proficient with Microsoft Office, specifically Word and Excel.

11. Hold a Valid State of Hawaiʻi Drivers License and have access to reliable transportation.

12. Posses a working knowledge of environmental vocabulary and familiarity of native flora and fauna of Hawaiʻi.

If interested please send your resume to tim@northshoreland.org